



4TH Floor, Statesman House
Connaught Place Delhi 110001

Dated:18-07-2024

To,
Shilpa Rana
Emp ID : HY167M911097U

Subject: Termination of Employment

Dear Shilpa,

We regret to inform you that your employment is being terminated with immediate effect as per the clause outlined in your employment agreement effective from July 15th 2024.

The termination is due to the following reasons:

1. Failed document verification
2. Compliance against Company
3. Breach of Privacy as per Employment Agreement Signed by you
4. Breach of Confidentiality Agreement signed by you under Employment Offer Letter
5. Defamation Against Company
6. Misbehave with the Management
7. Threat to the management and Company

Please hand over your Roles and responsibilities to the person appointed at your place and complete the KT Process (Knowledge transfer Process) Share a letter of apology and sign the Letter of Undertaking that such an act will not be repeated to complete your F & F Settlement of account, your Employment will be blacklisted until the Termination is executed.

We appreciate your understanding in this matter.